CLG Grant Administration Process

Grant Award →

Kick off Meeting
- Key project elements finalized
- Administrative guidance
- Required forms provided

→ **Grant Agreement Signed**

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Grant Project Work Begins
- SHPO review of work as described in schedule
- Photo documentation of construction/repair work

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Progress Report Submitted
- 60 days after agreement signed
- Changes to schedule or budget requested

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Federal Year End Report Submitted
- Nov 30 following award
- Expenses incurred thru Sep 30

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Work Continues to Completion
- Draft and final work reviewed and approved by SHPO
- Photo documentation completed

→ **Completion Report submitted and approved** → **Grant Payment**

OHIO HISTORY CONNECTION