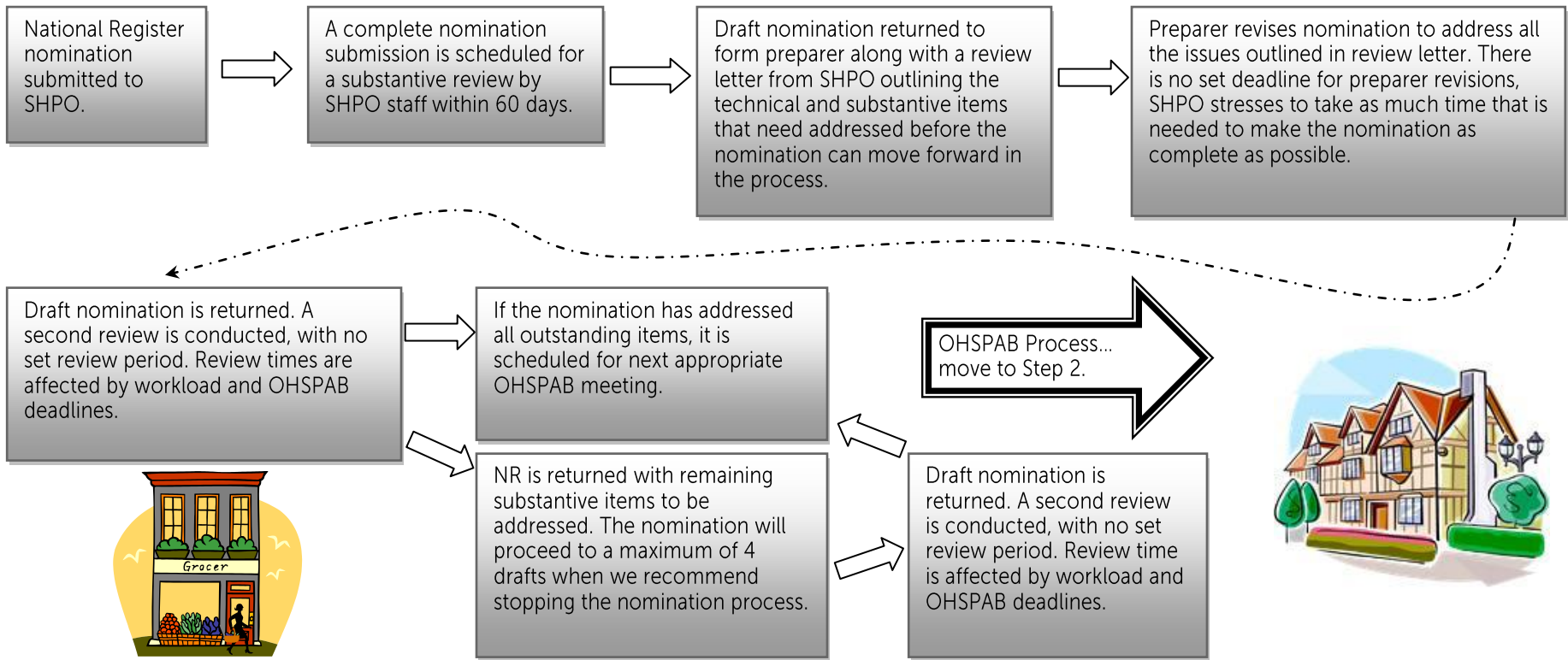


# 1. Process for Nominating a Property to the National Register of Historic Places



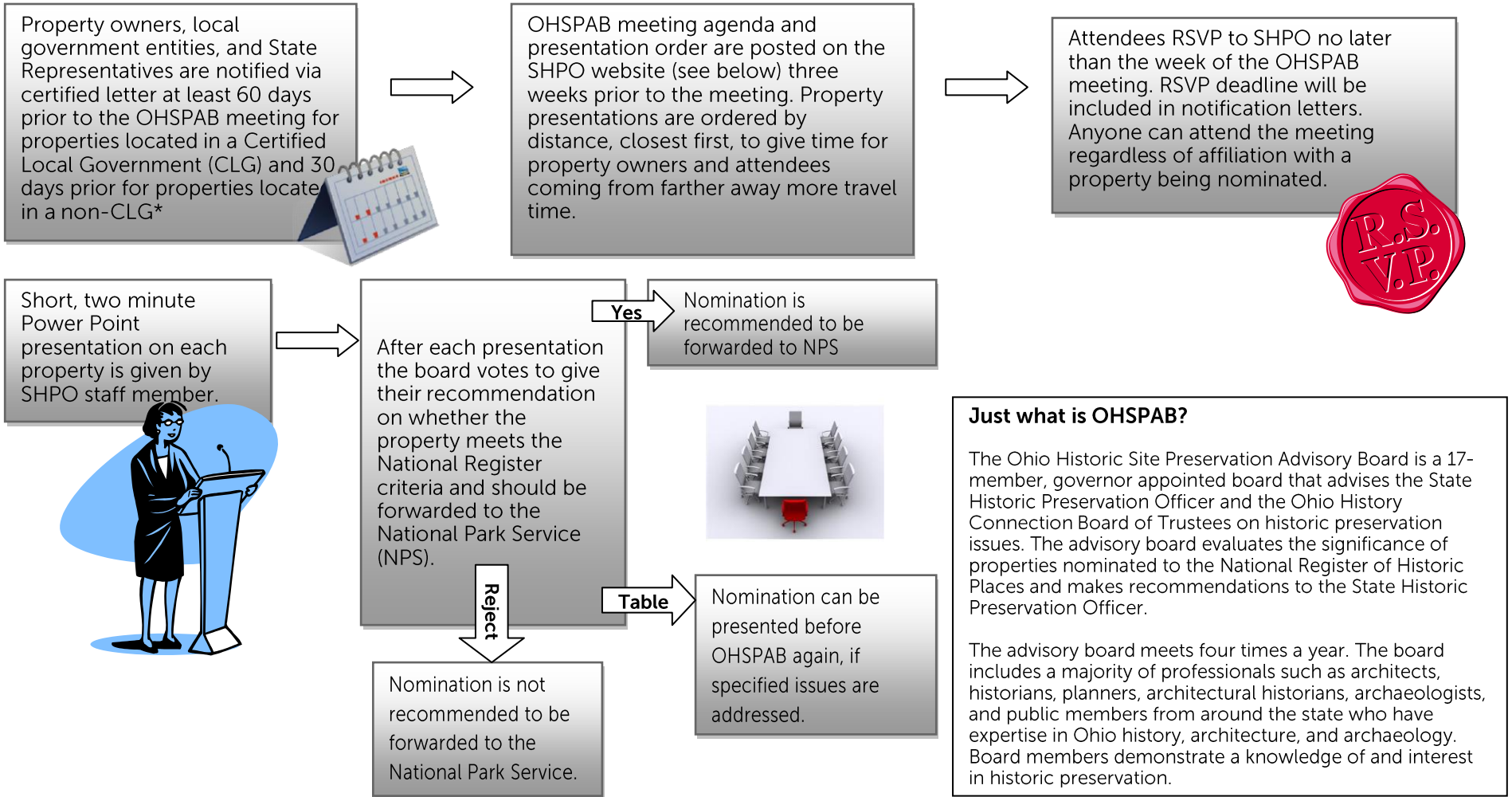
**Before beginning the National Register of Historic Places nomination process, please contact SHPO.**

It is normal for nominations to take up to nine months to one year to get listed from the point of first submission. Nominations usually go through two drafts before being scheduled for an OHSPAB meeting. Nominations that are submitted with all required components: all sections of the form filled out including substantive completion of Sections 7 and 8, USGS map, and photographs will be considered complete submissions. (See Checklist) Nominations that are incomplete, i.e. missing photos or substantial text from the narrative sections will be accepted but not scheduled for review until all necessary items have been submitted. SHPO will notify the preparer of any missing elements that will need to be submitted.

Complete nominations submitted at any time during the calendar year will be scheduled for a 60 day review period. The nominations, once determined to be finalized and ready to move forward will then be scheduled for the next appropriate OHSPAB meeting. Submitting a nomination prior to the first submission deadline does not guarantee that it will be scheduled for the next scheduled meeting.



## 2. Process for Nominating a Property to the National Register of Historic Places



\*Want to know if your property is in a Certified Local Government? Check out our website to learn more.  
<http://www.ohiohistory.org/clg>

Website for OHSPAB agenda and meeting information: <http://www.ohiohistory.org/nationalregister>

### 3. Process for Nominating a Property to the National Register of Historic Places

